



**AMENDED AGENDA
CITY COUNCIL MEETING
MUNICIPAL BUILDING COUNCIL CHAMBERS
101 N. MAIN STREET, FORT ATKINSON, WISCONSIN
July 16, 2019 ~ 7:00 P.M.**

1. Call meeting to order.
2. Roll call.
3. Approval of minutes of July 2, 2019 regular Council meeting.
4. Public Hearings

None.
5. Public Comment
6. Petitions, Requests and Communications

None.
7. Resolutions and Ordinances
 - a. Ordinance designating five parking stalls in Lot 5, west of Post Office and east of Main Street as two-hour parking from 9:00 a.m. to 5:00 p.m. weekdays.

Action – Reject—Approve; A—Move to third reading; or B—Move through third reading and adopt Ordinance.
 - b. Ordinance restricting two-hour parking on McMillen Street from East Sherman Avenue to North Fourth Street on the east side only.

Action – Reject—Approve; A—Move to third reading; or B—Move through third reading and adopt Ordinance.
 - c. Ordinance amending speed limit on Janesville Avenue from 35 m.p.h. to 25 m.p.h. from South Fourth Street to Rockwell Avenue.

Action – Reject—Approve; A—Move to third reading; or B—Move through third reading and adopt Ordinance.

8. Reports of Officers, Boards and Committees

- a. Minutes of Joint Review Board meeting held June 27, 2019.

Action – Accept and file.

- b. Minutes of Plan Commission meeting held July 9, 2019.

Action – Accept and file.

- c. Building, Plumbing and Electrical Permit Report for June, 2019.

Action – Accept and file.

- d. Minutes of Historic Preservation Commission meetings held May 13, 2019 and June 10, 2019.

Action – Accept and file.

9. Unfinished Business

- a. Recommendation from Plan Commission to approve Ordinance amendment pertaining to condominium plat approvals.

Action – Reject—Approve; A—Move to second reading; or B—Move through second and third readings and adopt Ordinance.

10. New Business

- a. Review and approve purchase of new handicapped accessible van for Shared Ride Taxi Program.

Action – Reject—Approve.

11. Miscellaneous

- a. Approve Special Event for MS Best Dam Bike Ride to be held on August 4, 2019 and for use of municipal parking lot at North Water Street and Mechanic Street.

Action – Reject—Approve.

11. Miscellaneous (Continued)

- b. Granting operator licenses.

Action – Reject—Approve.

- c. Temporary Class “B” beer and/or wine license for Easton’s Cause event to be held at Ralph Park on July 20-21, 2019.

Action – Reject—Approve.

12. Claims, Appropriations and Contract Payments

- a. Verified claims.

Action – Motion to approve list of verified claims presented by the Director of Finance and to authorize payment.

13. Adjournment

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7760. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

CITY OF FORT ATKINSON
City Council Minutes ~ July 2, 2019

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Roll call present: Cm. Becker, Cm. Johnson, Cm. Scherer, Cm. Hartwick and President Kotz.
Also present: City Manager, City Attorney, Deputy Clerk and City Engineer.

APPROVAL OF MINUTES OF JUNE 18, 2019 REGULAR COUNCIL MEETING.

Cm. Hartwick moved, seconded by Cm. Scherer to approve the minutes of June 18, 2019 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

- a. *Report by Baker Tilly on City's Financial Statements as of December 31, 2018 and communication to those charged with governance and management.*

Andrea Jansen, Baker Tilly was present to review the summary of the financial statements. The City received an unmodified opinion, highest level opinion to receive from Auditor. She reviewed the implementation of GASB 75, which mirrors the pension standard GASB 68. Jansen reviewed various balances, outstanding debt and discussed policies on purchasing. Discussion took place on monitoring financials and the budget throughout the year.

Cm. Becker moved, seconded by Cm. Johnson to accept and file the Report by Baker Tilly on City's Financial Statements as of December 31, 2018 and communication to those charged with governance and management. Motion carried.

- b. *Presentation by Baird of historic and projected General Obligation debt levels.*

Justin Fischer, Baird was present to discuss the debt levels. Discussion was held on debt practices and comparison of past year debt levels.

Cm. Becker moved, seconded by Cm. Johnson to accept and file the presentation by Baird of historic and projected General Obligation debt levels. Motion carried.

RESOLUTIONS AND ORDINANCES

- a. *Resolution Authorizing the Issuance of \$5,500,000 General Obligation Promissory Notes and the Issuance and Sale of \$5,500,000 Note Anticipation Notes in Anticipation Thereof.*

Justin Fischer presented the Resolution. Local banks, Premier Bank and Badger Book provided the same rate and agreed to split the full amount of the Promissory Note.

RESOLUTION NO. 1319
RESOLUTION AUTHORIZING THE ISSUANCE OF
\$5,500,000 GENERAL OBLIGATION PROMISSORY NOTES
AND THE ISSUANCE AND SALE OF

\$5,500,000 NOTE ANTICIPATION NOTES IN ANTICIPATION THEREOF

WHEREAS, the City Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Fort Atkinson, Jefferson County, Wisconsin (the "City") to raise funds for public purposes, including paying the cost of fire station renovation and expansion (the "Project");

WHEREAS, the City Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, cities are authorized by the provisions of Chapter 67, Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, it is the finding of the City Council that it is necessary, desirable and in the best interest of the City to authorize the issuance of and covenant to issue general obligation promissory notes (the "Securities") to provide permanent financing for the Project;

WHEREAS, the Securities have not yet been issued or sold;

WHEREAS, cities are authorized by the provisions of Section 67.12(1)(b), Wisconsin Statutes, to issue note anticipation notes in anticipation of receiving the proceeds from the issuance and sale of the Securities;

WHEREAS, it is the finding of the City Council that it is necessary, desirable and in the best interest of the City to authorize the issuance and sale of note anticipation notes pursuant to Section 67.12(1)(b), Wisconsin Statutes (the "Notes"), in anticipation of receiving the proceeds from the issuance and sale of the Securities, to provide interim financing to pay the cost of the Project; and

WHEREAS, it is the finding of the City Council that it is necessary, desirable and in the best interest of the City to sell the Notes to Badger Bank and Premier Bank (the "Purchasers"), pursuant to the terms and conditions of the Preliminary Private Placement Memorandums attached hereto as Exhibit A and incorporated herein by this reference (the "Proposals").

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City that:

Section 1. Authorization and Issuance of Securities. The City hereby authorizes the issuance of and declares its intention and covenants to issue the Securities pursuant to the provisions of Chapter 67, Wisconsin Statutes, in an amount sufficient to retire any outstanding note anticipation notes issued for the purpose of paying the cost of the Project. There is hereby levied on all the taxable property in the City a direct, annual, irrevocable tax sufficient to pay the interest on said Securities as it becomes due, and also to pay and discharge the principal thereof.

Section 2. Authorization and Sale of the Notes. In anticipation of the sale of the Securities, for the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(1)(b), Wisconsin Statutes, the principal sum of FIVE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$5,500,000) from the Purchasers in accordance with the terms and conditions of the Proposals. The Proposals are hereby accepted and the City Manager and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposals on behalf of the City. To evidence the obligation of the City, the City Manager and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchasers for, on behalf of and in the name of the City, Notes aggregating the principal amount of FIVE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$5,500,000) for the sum set forth on the Proposals, plus accrued interest to the date of delivery. Each of the Purchasers will purchase Notes in the principal amount of \$2,750,000.

Section 3. Terms of the Notes. The Notes shall be designated "Note Anticipation Notes"; shall be issued in the aggregate principal amount of \$5,500,000; shall be dated their date of issuance; shall be in the denomination of \$100,000 or more; shall be numbered R-1 and upward; and shall bear interest at the rate per annum and mature on February 6, 2020 as set forth on the schedule attached hereto as Exhibit B and incorporated herein by this reference (the "Schedule"). Interest shall be payable at maturity. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 4. Redemption Provisions. The Notes are subject to redemption prior to maturity, at the option of the City, on November 6, 2019 or on any date thereafter. Said Notes are redeemable, as a whole or from time to time in part, by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 5. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 6. Security. The Notes shall in no event be a general obligation of the City and do not constitute an indebtedness of the City nor a charge against its general credit or taxing power. No lien is created upon the Project or any other property of the City as a result of the issuance of the Notes. The Notes shall be payable only from (a) any proceeds of the Notes set aside for payment of interest on the Notes as it becomes due and (b) proceeds to be derived from the issuance and sale of the Securities, which proceeds are hereby declared to constitute a special trust fund, hereby created and established, to be held by the City Clerk or City Treasurer and expended solely for the payment of the principal of and interest on the Notes until paid. The City hereby agrees that, in the event such monies are not sufficient to pay the principal of and interest on the Notes when due, if necessary, the City will pay such deficiency out of its annual general tax levy or other available funds of the City; provided, however, that such payment shall be subject to annual budgetary appropriations therefor and any applicable levy limits; and provided further, that neither this Resolution nor any such payment shall be construed as constituting an obligation of the City to make any such appropriation or any further payments.

Section 7. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Note Anticipation Notes-2019" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any proceeds of the Notes representing capitalized interest on the Notes or other funds appropriated by the City for payment of interest on the Notes, as needed to pay the interest on the Notes when due; (iii) proceeds of the Securities (or other obligations of the City issued to pay principal of or interest on the Notes); (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due and which are appropriated by the City Council for that purpose; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided that such monies may be invested in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Said account shall be used for the sole purpose of paying the principal of and interest on the Notes and shall be maintained for such purpose until the Notes are fully paid or otherwise extinguished, and shall at all times be invested in a manner that conforms with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the City Council directs otherwise.

Section 8. Covenants of the City. The City hereby covenants with the owners of the Notes as follows:

(A) It shall issue and sell the Securities as soon as practicable, as necessary to provide for payment of the Notes;

(B) It shall segregate the proceeds derived from the sale of the Securities into the special trust fund herein created and established and shall permit such special trust fund to be used for no purpose other than the payment of principal of and interest on the Notes until paid. After the payment of principal of and interest on the Notes in full, said trust fund may be used for such other purposes as the City Council may direct in accordance with law; and,

(C) It shall maintain a debt limit capacity such that its combined outstanding principal amount of general obligation bonds or notes or certificates of indebtedness and the \$5,500,000 authorized for the issuance of the Securities to provide for the payment of the Notes shall at no time exceed its constitutional debt limit.

Section 9. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 10. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 11. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City

will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 12. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 13. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the City Manager and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 14. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the City Clerk or the City Treasurer (the "Fiscal Agent").

Section 15. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the City Manager and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the City Manager and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 16. Continuing Disclosure. The continuing disclosure requirements of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") are not applicable to the Notes because each Purchaser will covenant that it will hold and not make a primary offering of the Notes, or otherwise will establish an exception to the Rule relating to the Notes.

Section 17. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 18. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the City Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded July 2, 2019.

Matt Trebatoski, City Manager

ATTEST: Michelle Ebbert, City Clerk

Cm. Hartwick moved, seconded by Cm. Scherer to approve and adopt Resolution authorizing the Issuance of \$5,500,000 General Obligation Promissory Notes and the Issuance and Sale of \$5,500,000 Note Anticipation Notes in Anticipation Thereof to Badger Bank and Premier Bank at \$2,750,000 each. Motion carried on a unanimous roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Transportation and Traffic Review Committee meeting held June 13, 2019.*
- b. *Minutes of Sex Offender Residence Board meeting held June 18, 2019.*
- c. *Minutes of Historical Society Board meeting held May 16, 2019.*

4 of 7

d. *Minutes of Plan Commission meeting held June 25, 2019.*

Cm. Becker moved, seconded by Cm. Hartwick to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. *Recommendation from Transportation and Traffic Review Committee to designate five parking stalls in Lot 5, west of Post Office and east of South Main Street as two-hour parking from 9:00 a.m. to 5:00 p.m. weekdays, and Ordinance.*

Engineer Selle reviewed the recommendation and presented the Ordinance. The Traffic Committee had shared opposing viewpoints on the restricted parking after speaking with local business owners. Council discussed the existing layout and parking scenarios between the business owners, residents and post office employees.

Cm. Hartwick moved, seconded by Cm. Becker to approve the recommendation from the Transportation and Traffic Review Committee to designate five parking stalls in Lot 5, west of Post Office and east of South Main Street as two-hour parking from 9:00 a.m. to 5:00 p.m. weekdays, and Ordinance to second reading. Motion carried.

b. *Recommendation from Transportation and Traffic Review Committee to amend Ordinance restricting two-hour parking on McMillen Street from East Sherman Avenue to North Fourth Street on the east side only, and Ordinance.*

Engineer Selle stated this matter is to correct an ordinance currently on the records. The ordinance restricts parking on both sides of McMillen Street however it is believed that it should only have included the east side of the street. The west side is used for employees of the Hospital.

Cm. Hartwick moved, seconded by Cm. Becker to approve the recommendation from Transportation and Traffic Review Committee to amend Ordinance restricting two-hour parking on McMillen Street from East Sherman Avenue to North Fourth Street on the east side only, and Ordinance to second reading. Motion carried.

c. *Recommendation from Transportation and Traffic Review Committee to change speed limit on Janesville Avenue from 35 m.p.h. to 25 m.p.h. from South Fourth Street to Rockwell Avenue.*

Engineer Selle shared the discussion to reduce the speed limit with the anticipation of the pedestrian crossing on Janesville Avenue to Jones Park. Council members shared comments they have heard from the public.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the recommendation from Transportation and Traffic Review Committee to change speed limit on Janesville Avenue from 35 m.p.h. to 25 m.p.h. from South Fourth Street to Rockwell Avenue and Ordinance to second reading. Motion carried.

d. *Recommendation from Plan Commission to approve Certified Survey Map creating one new lot on North Shore Road (extra-territorial).*

Cm. Hartwick moved, seconded by Cm. Johnson to approve the recommendation from Plan Commission to approve Certified Survey Map creating one new lot on North Shore Road (extra-territorial). Motion carried.

e. Recommendation from Plan Commission to approve Certified Survey Map creating zero lot line dwellings and 304-306 East Highland Avenue.

Cm. Becker moved, seconded by Cm. Johnson to approve the recommendation from Plan Commission to approve Certified Survey Map creating zero lot line dwellings and 304-306 East Highland Avenue. Motion carried.

f. Recommendation from Plan Commission to approve Certified Survey Map creating a 35+/- acre lot on McIntyre Road (extra-territorial).

Cm. Becker moved, seconded by Cm. Scherer to approve the recommendation from Plan Commission to approve Certified Survey Map creating a 35+/- acre lot on McIntyre Road (extra-territorial). Motion carried.

NEW BUSINESS

a. Review and approve Developer's Agreement with Logan JS, LLC (Black Hawk Senior Residence) for a Community Development Investment Grant.

Manager Trebatoski discussed the award of \$250,000 Wisconsin Economic Development Corporation Community Development Investments to assist Logan JS, LLC in renovating and expanding their downtown business. A Developer's Agreement was drafted by Attorney Westrick. There is no direct cost to the city. An independent CPA will be hired to conduct an audit of the grant; this will be reimbursed by the developer.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Developer's Agreement with Logan JS, LLC (Black Hawk Senior Residence) for a Community Development Investment Grant. Motion carried on a unanimous roll call vote.

MISCELLANEOUS

a. Temporary Class "B" beer and/or wine license for the Americana on the Rock event at the Fort Atkinson Club on July 5, 2019.

Cm. Hartwick moved, seconded by Cm. Becker to approve the Temporary Class "B" beer and/or wine license for the Americana on the Rock event at the Fort Atkinson Club on July 5, 2019 contingent upon having licensed operators and purchasing products from a wholesaler. Motion carried.

b. Temporary Class "B" beer and/or wine license for Rhythm on the River event on August 24, 2019.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Temporary Class "B" beer and/or wine license for Rhythm on the River event on August 24, 2019 contingent upon having licensed operators and purchasing products from a wholesaler. Motion carried.

c. Granting operator licenses.

Cm. Hartwick moved, seconded by Cm. Scherer to approve the granting of operator licenses. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. *Verified claims.*

Cm. Becker moved, seconded by Cm. Johnson to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Hartwick to adjourn. Meeting adjourned at 8:45 pm.

Respectfully submitted

Kelly Voelker
Deputy Clerk

7-a

ORDINANCE NO. _____

The City Council of the City of Fort Atkinson does hereby ordain as follows:

That Chapter 94, TRAFFIC AND VEHICLES, Article VIII, Traffic Schedule, Division 6, Stopping, Standing and Parking, Subdivision V, Two-Hour Limit, Sec. 94-526, (a) be amended to include the following:

East Milwaukee Avenue/South Third Street East -- City Parking Lot 5 (east of South Main Street and west of Post Office)

The west side of the lot from a point 115 feet south of East Milwaukee Avenue to a point 175 feet south of East Milwaukee Avenue.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect and be in force from and after the date of its passage and publication.

Adopted: _____, 2019.

Pres. of the City Council

ATTEST:

Michelle Ebbert, City Clerk

1 of 1

7-b

ORDINANCE NO. _____

The City Council of the City of Fort Atkinson does hereby ordain as follows:

That Chapter 94, TRAFFIC AND VEHICLES, Article VIII, Traffic Schedule, Division 6, Stopping, Standing and Parking, Subdivision V, Two-Hour Limit, Sec. 94-526, Specific limitations, (a), McMillen Street, be repealed and replaced with the following:

CURRENT ORDINANCE:

McMillen Street.

From its intersection with Sherman Avenue to its intersection with North Fourth Street.

PROPOSED ORDINANCE:

McMillen Street.

The east side of the street, from its intersection with Sherman Avenue to its intersection with North Fourth Street.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect and be in force from and after the date of its passage and publication.

Adopted: _____, 2019.

Pres. of the City Council

ATTEST:

Michelle Ebbert, City Clerk

1 of 1

7-C

ORDINANCE NO. _____

The City Council of the City of Fort Atkinson does hereby ordain as follows:

That Chapter 94, TRAFFIC AND VEHICLES, Article VIII, Traffic Schedule, Division 2, Speed Limits, Sec. 94-332, Zoned and posted limits, (3), State Trunk Highway 26 (Janesville Avenue), paragraph b., be repealed and replaced with the following:

CURRENT ORDINANCE:

- (3) *State Trunk Highway 26 (Janesville Avenue)*
- b. 35 miles per hour from a point 0.15 mile south of its intersection with Larsen Road to its intersection with South Fourth Street.

PROPOSED ORDINANCE:

- (3) *State Trunk Highway 26 (Janesville Avenue)*
- b. 35 miles per hour from a point 0.15 miles south of its intersection with Larsen Road to its intersection with Rockwell Avenue.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect and be in force from and after the date of its passage and publication.

Adopted: _____, 2019.

Pres. of the City Council

ATTEST:

Michelle Ebbert, City Clerk

1 of 1

CITY OF FORT ATKINSON
Joint Review Board Minutes ~ June 27, 2019

CALL TO ORDER

Meeting called to order by City Manager Trebatoski in the Conference Room of the Municipal Building at 4:00 p.m.

ROLL CALL

Present: Mark Devries, Dick Schultz (on behalf of the School District), Maria McClellan, Chip Day and City Manager

REVIEW OF ANNUAL REPORTS FOR TIF DISTRICTS 6, 7 AND 8.

The City Manager reviewed the annual reports and proformas for TIF Districts 6, 7 and 8, and answered questions from Board members.

The City Manager indicated that for TIF 6, the time has expired when the City can expend funds for projects in the District. He informed the Board that there was a sale of five acres in this District during 2018 which will increase the value.

For TIF 7, the City Manager indicated it was similar to last year's report.

TIF 8 will have an increase in value with the construction of the new hotel and strip mall. The expenditures shown in this District were for street and utility improvements as well as installation of the traffic signals at the intersection of Madison Avenue and Reena Avenue. This District will see an increase again next year as well with the construction of the memory care facility addition at Reena Assisted Living.

Day made a motion to accept and file the annual reports for TIF Districts 6, 7 and 8. Motion seconded by Schultz and carried by unanimous voice vote.

ADJOURNMENT

Schultz made a motion to adjourn the meeting. Motion seconded by Day and meeting adjourned at 4:28 p.m.

Respectfully submitted,
Leila R. Carl
Acting Secretary

8-6

CITY OF FORT ATKINSON
Plan Commission ~ July 9, 2019
1,011th Meeting

CALL TO ORDER.

The meeting was called to order by Manager Trebatoski in the Council Chambers of the Municipal Building at 4:00 pm.

ROLL CALL.

Present: Commissioners Frame, Johnson, Greenhalgh, Highfield, Lescohier and Manager Trebatoski. Also present: City Attorney, Building Inspector and City Clerk/Treasurer.

Absent: Engineer Selle

APPROVAL OF MINUTES OF JUNE 25, 2019 PLAN COMMISSION MEETING.

Cm. Frame motioned, seconded by Cm. Highfield to approve the minutes of the June 25, 2019 Plan Commission meeting. Motion carried.

REVIEW AND APPROVE SITE PLAN FOR PARKING LOT EXPANSION AT RIVERSTONE, 1905 CENTRAL COAST LANE

Manager Trebatoski presented the request to add 92 parking stalls. Department comments were provided as follows:

Building and Zoning: The lot was filled by the previous owner and encroached into the floodway. The City became aware of this through an audit by the WDNR, and the current owner has corrected the issue by removing that portion in the northwest corner of the floodway.

Stormwater: The parking area will disturb more than one acre of ground. This coupled with the sensitivity of the adjacent creek made stormwater management an important concern. The project will direct two-thirds of the parking area into an infiltration basin to the north, the remaining one-third of the lot will flow through a filter strip with deep roots species to promote infiltration. A maintenance agreement for this and the original stormwater basin on the parcel have been developed and submitted to the City for signature.

Erosion and Sediment Control: The plan notes required staging, access areas, and silt fence to control sediment and erosion during construction.

Cm. Frame moved, seconded by Cm. Greenhalgh to approve the site plan for parking lot expansion at Riverstone, 1905 Central Coast Lane. Motion carried.

REVIEW AND APPROVE ORDINANCE AMENDMENT PERTAINING TO CONDOMINIUM PLAT APPROVAL

Inspector Juarez discussed the recommendation that condo plats are currently recorded with the County without City review. This adds a provision that require the plats be approved by the City to ensure the development is done properly.

Cm. Greenhalgh moved, seconded by Cm. Frame to refer to City Council the approval of ordinance amendment pertaining to condominium plat approval. Motion carried.

ADJOURNMENT

Cm. Greenhalgh moved, seconded by Cm. Frame to adjourn. Meeting adjourned at 4:07 pm.

Respectfully submitted
Michelle Ebbert
City Clerk/Treasurer



Permit Report

8-c

06/01/2019 - 06/30/2019

Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
----------	-----------------	------------	--------------	--------------------	------------------------	------------

Group: Add/Alter Commercial

20539	1201 Industrial Dr.	Paul Kramer	Add/Alter Commercial	addition on existing building	50,000	\$485.00
						\$485.00

Group Total: 1

Group: Deck

20560	508 Shah Ave.	Dennis Mann	Deck	deck for pool	5,000	\$82.80
20568	110 Radloff St.	Mike Hintz	Deck	510'Sq deck	4,000	\$106.50
20576	108 W Cramer St.	Karen Daniel	Deck	Access ramp	1,469	\$38.40
						\$227.70

Group Total: 3

Group: detached garage

20549	201 S 4th St. West	Gary Vogel	detached garage	New detached garage	10,000	\$116.40
20553	817 Morrison St.	Katie Henze	detached garage	New detached garage	23,000	\$145.20
						\$261.60

Group Total: 2

Group: Electrical

20533	85 Jackson St.	Stephanie Schultz	Electrical	60 amp subfeeder	0	\$36.00
20541	1109 Menomonee	Mark Fairfield	Electrical	5 openings	0	\$33.75
20544	321 Martin St.	Andy Christ	Electrical	100 amp service; 20 openings	0	\$70.00
20546	301 Woodland Dr.	Knaack Properties	Electrical	100 amp service; 43 openings; 3-220V outlets	0	\$102.25

1 of 4

Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
20550	410 W Milwaukee Ave.	Ryan Marzahl	Electrical	100 amp service	0	\$55.00
20551	317 Grant St.	Chris Sawyer	Electrical	3 openings	0	\$32.25
20552	901 Janesville Ave.	Nasco (NHI, LLC)	Electrical	2 motors	0	\$50.00
20554	323 Merchants Ave.	Steve Ott	Electrical	1 opening; 220V outlet; A.C.	0	\$45.75
20556	1004 Pawnee Ct.	James & Therese Fitzpatrick	Electrical	Electrical for basement finish	0	\$60.00
20561	503 Foster St.	Scott Hagie	Electrical	200 O.H. amp service	0	\$60.00
20563	9 Edgewood Dr.	Pat Flintrop	Electrical	Changing panel	0	\$55.00
20571	116 Margaret Ave.	Matt Sayre	Electrical	sub-panel; washer and dryer outlet	0	\$35.75
						\$635.75

Group Total: 12

Group: Fence

20532	524 Jackson St.	Amy Miles	Fence	6' PVC fence	3,000	\$55.00
20536	119 Robert St.	Roberto Quintana	Fence	5' chainlink in rear yard	900	\$55.00
20537	1328 Montclair Pl.	Keith Bieck	Fence	6' privacy in rear and side yard.	7,000	\$55.00
20538	1124 Maple St.	Melissa Marshall	Fence	4' Chainlink Fence	2,794	\$55.00
20540	1206 Adrian Blvd.	David Oemig	Fence	6' Privacy fence	1,386	\$55.00
20547	1401 Montclair Pl.	Eric Brown	Fence	5' Chainlink Fence	4,000	\$55.00
20555	1403 Montclair Pl.	Robert & Annette Hoyer	Fence	5' chainlink fence in rear yard	4,000	\$55.00
20565	706 Van Buren St.	Jacob Gittelsohn	Fence	Wooden - 6'	8,000	\$55.00
20567	601 Chippewa Ct.	Margaret Green	Fence	privacy fence in rear yard	8,000	\$55.00

Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
20575	404 Grant St.	Charlie Olson	Fence	Wooden privacy fence 6'	2,000	\$55.00
20578	1305 Endl Blvd.	Karen Gierzak	Fence	4' chainlink fence	1,200	\$55.00
						\$605.00

Group Total: 11

Group: HVAC

20534	611 E Sherman Ave	Fort HealthCare	HVAC	Air handling unit; Exhaust system	0	\$210.00
20542	1214 Erick St.	Patrick Davis	HVAC	Replacement A.C.	0	\$65.00
20543	429 W Cramer St	Covenant LLC	HVAC	Replace furnace & A.C.	0	\$100.00
20569	1002 Pawnee Ct.	Brad Johnson	HVAC	Replace Furnace & A/C	0	\$100.00
						\$475.00

Group Total: 4

Group: New Single Family

20548	510 Commander Ct.	Erin Hake	New Single Family	New single family home	230,000	\$659.50
						\$659.50

Group Total: 1

Group: Plumbing

20545	204 N Main St.	Badger 47 LLC	Plumbing	hose bibb	0	\$36.00
20557	1004 Pawnee Ct.	James & Therese Fitzpatrick	Plumbing	Basement Bath	0	\$66.00
20562	611 E Sherman Ave	Fort HealthCare	Plumbing	3 fixtures	0	\$48.00
20566	814/816 Banker Rd.	Ethan Foerster	Plumbing	Sewer & Water Laterals	0	\$180.00

Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
20570	307 Riverside Dr.	Bob Kaczmarczik	Plumbing	laundry and dishwasher and bathroom group, drain and ejector	0	\$84.00
20572	814/816 Banker Rd.	Ethan Foerster	Plumbing	Undrflr Plbg, and connections 19 fixtures	0	\$144.00
20574	314 Zida St.	Cindy Abernethy	Plumbing	Shower & Tub	0	\$42.00
						\$600.00

Group Total: 7

Group: Shed

20564	738 Florence St.	Joseph Clarke	Shed	12' x 16' shed	3,000	\$58.80
20573	1111 Erick St.	Mark Chapman	Shed	10' x 12' shed in rear yard	3,200	\$48.00
						\$106.80

Group Total: 2

Group: Single Family Alteration/Addition

20535	1109 Menomonee Ct.	Mark & Cindy Fairfield	Single Family Alteration/Addition	New Bath	15,000	\$43.20
20558	1004 Pawnee Ct.	James & Therese Fitzpatrick	Single Family Alteration/Addition	Basement finish	25,000	\$210.00
20559	619 Robert St	Jacob Nehlsen	Single Family Alteration/Addition	Enclosing front porch	3,000	\$75.00
20577	1000 W Blackhawk Dr.	Todd & Liz Bowie	Single Family Alteration/Addition	Egress Window	5,088	\$31.50
						\$359.70

Group Total: 4

						\$4,416.05
--	--	--	--	--	--	-------------------

Total Records: 47

7/8/2019

Submitted this 8th day of July, 2019.

Brian Juarez
 Brian Juarez, Building Inspector

4 of 4

8-d

**Fort Atkinson Historic Preservation Commission
May Meeting
May 13, 2019, 6:30pm
Dwight Foster Library, Fort Atkinson**

Meeting called to order at 6:39pm

Present: Julia Ince, Emily Yavuzcetin, Roz Highfield, Kirsten Winski and Chuck Washburn

1. Approval of April Meeting Minutes- Roz moves to pass, Kirsten seconds, passed.
2. Treasurer's Report- Treasurer report not available today. Donations made on May 4th at first Water Tower Tour, unsure of amount. Roz is working with the city to be able to access the account and review the balances.
3. Correspondence with Commission: Julia- passed out how to access PO box. Julia working with Cemetery manager on "Caretaker's Cottage" restoration. Julia, Tammy, Kirsten have USB from old files/photos – They will be uploaded to gmail account created by Kirsten. Commission members will have access and Kirsten explained the organization of it, including a calendar. Emily- Tammy asked us to please add times and correct dates to the water tower tours on website. Also correct the spelling of her name. Emily- PO Box fees are due at end of month, email was forwarded to Roz. Julia- Tammy sent article to the paper about the Water Tower Tours, article published on May 6 and 7.

Old Business

4. Water Tower Report: See above. As well Roz spoke with Steve Mode and he asked if he could add a link to our fort preserves website. Commission agreed that would be a great idea.

5. Website and Facebook Updates: Kirsten will reach out to John Landowski from Custom Creative again to make sure everything is squared away. She explained that the website is a little cumbersome to work with.

New Business

6. Chuck's Historical District Report: Chuck brought in 2 brochures from the Beautification and Development Council. He explained that the past commission had begun putting plaques up on the historical buildings and it was never completed. He would like to understand which building is identified and which ones still need to be identified on the outside of the building. Julia recommended Chuck reaches out to Tammy Doellstedt to see where the former commission was on this project.
7. Future Commission Goals: 1. Website changes- Articles of Incorporation under "About" should be only accessed under "Resources." Wording of links under "Links to Historic Sites." "Alterations to Historic Buildings" says that anyone who owns a historic building needs to fill out a form in order to do alterations, this statement is not true. This only applies to Local Historic Landmarks.

Adjournment at 8:00pm

Next Meeting - Monday, June 10, 2019, 6:30pm
Dwight Foster Library

**FORT ATKINSON HISTORIC PRESERVATION COMMISSION
JUNE MEETING
JUNE 10, 2019 ~ 6:30 P.M.
DWIGHT FOSTER LIBRARY, FORT ATKINSON**

Call meeting to order at 6:33 p.m.

Roll call: Julia Ince, Roz Highfield, Kirsten Winski

1. Approval of minutes of May 13, 2019 meeting
2. Treasurer's report: Roz asked about PO Box - Julia gave receipt, Water tower report from Tammy has not arrived yet, Roz will follow up with Sue at Chamber office. Tammy sent email with Julia \$32 deposited into Water tower account May 17 for money from tours. Tammy from Community Foundation will follow up with us in June when Tammy returns from vacation.
3. Report on correspondences with commission - Julia, receipt from Post Office for PO Box this will take us up to 5/31/2020. Brian Juarez from city planning initially was going to attend, however he sent email to Julia with all the info he wanted to share via email. Fort City Zoning Code Rewrite - "this isn't ready for public discussion", "special area design review for Historic areas", and other standards for design theme basically will be shared with us at a later date and that we could adopt later

Unfinished Business

4. Water Tower Report - it has been busy, Roz has been there the past two weeks.

Historic District Boundaries Report - email sent just now from Julia to the committee, Carol Cartwright had written up the exact boundaries (see page 7 with the Boundaries Report)

Website and Facebook Updates - Sub committee formed Emily, Julia, Kirsten - we will work on details of wording and bring back to the committee for review. Julia took photos today and will share for the website or other places

Action – New wording on commission website

New Business

5.
 - a. Downtown Historic District and Fort City Zoning Code Rewrite, Guest Speaker Brian Juarez, Building Inspector, City of Fort Atkinson - Brian sent email with information and we will discuss at later date.
 - b. Roz - ice cream social she spoke with Park and Rec in January they take phone calls and on first come first serve basis for Community Band on Monday nights. June 17th only date - Motion and second for us to participate next year.

3 of 4

Ultimately the goal is to raise money for the banners for the historic district.

- c. Get our name out there so people know who we are. Infrastructure is most important. Get website finished as the tie back.
- d. Downtown Historic District inset on Marble - it is difficult to read.
- e. Wondering about the dig - powerpoint slide regarding this - talks are recorded done by UW professors - Paul Rechner - Julia will email the info about the site. Julia discussed the cannon balls that are at the monument and the Mayse house where they were excavated. Fort survey lines. David Dobbs (accidentally called Daniel) was the only person who ever died at the Fort. His grave was on the hill but ultimately the grave was dug up and the belt buckle was donated the Hoard.

Miscellaneous

Next Meeting – Monday July 8, 2019, 6:30pm

Adjournment - 8:00pm

4 of 4



9-a

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: June 19, 2019

TO: Plan Commission
FROM: Asst. City Engineer Tom Williamson
SUBJECT: Subdivision Code Amendment

Background:

The current Subdivision Code which was adopted in 1993, does not contain any provisions pertaining to condominium plat approval.

Discussion:

Recently there have been quite a few condominium developments within the City where questions have come up regarding the utility locations, joint use of utilities and other matters. Therefore, the City would like to require that prior to these plats being recorded, the plats be approved by both the Plan Commission as well as the City Council prior to building permits being issued.

Financial Analysis:

There are no financial obligations to the City for this amendment.

Staff Recommendation:

Staff is recommending that the Subdivision Code be amended to include the review of condominium plats.

1 of 2

ORDINANCE NO. _____

The City Council of the City of Fort Atkinson does hereby ordain as follows:

That Chapter 70, PLATTING CODE SUBDIVISION ORDINANCE, Subdivision Code, Sec. 26.04, JURISDICTION AND APPROVAL, (A), be amended to include the following additional paragraph:

26.04 JURISDICTION AND APPROVAL:

(A) (Second paragraph)

In addition to platting of subdivisions or land divisions by way of certified survey maps, all condominium plats prepared pursuant to Section 703.11, Wis. Stats., shall be reviewed in the same manner, and be subject to the same specifications as a preliminary and final subdivision plat as set forth in this Subdivision Ordinance.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect and be in force from and after the date of its passage and publication.

Adopted: _____, 2019.

Pres. of the City Council

ATTEST:

Michelle Ebbert, City Clerk



10-a

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: July 12, 2019

TO: City Council
FROM: Andy Selle, P.E.
SUBJECT: Taxi Program Van Purchase

Background:

As part of the 2019 Shared Ride Taxi Program through the State of Wisconsin, the City was authorized to purchase a new 2019 Dodge Grand Caravan.

Discussion:

As part of the City's Shared Ride Taxi Program, the City purchases the handicapped accessible mini-vans used in the program and retains ownership thereof. The vehicles are then leased to Brown Cab Service to be used for the taxi program.

The City purchases the vehicles through a State contract program, therefore assuring us that the vehicles meet the specifications for handicap accessibility. The City also received an Easter Seals Accessible Transportation Grant toward the purchase of this van.

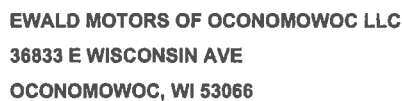
Financial Analysis:

The City will purchase the vehicle and then request reimbursement from the State and Easter Seals. Therefore, a total of \$36,330.50 will need to be paid to Ewald Motors of Oconomowoc. The City will receive reimbursement of \$29,064.40 from the State of Wisconsin, as well as the Easter Seals Grant of \$7,266.10.

Staff Recommendation:

Staff recommends that Ewald Motors of Oconomowoc be paid \$36,330.50 for the purchase of a 2019 Dodge Grand Caravan for the Shared Ride Taxi Program, including the plate fee.

1 of 3



SOLD TO CITY OF FORT ATKINSON
ADDRESS 101 N MAIN ST
FORT ATKINSON WI 53538-1861

TELEPHONE 920/563-7760

SALESMAN

SCOTT B KUSSOW
KEY NUMBERS

DATE		DEAL NO.		STOCK NO.			
06/28/2019		14749		D19DF493			
SOURCE	100 120 200						
P R I C E O F C A R	DESCRIPTION	COST	KEY	ACCT NO.	SALE	KEY	
	9FPAP		C		36176.00		+
			C				-
	ADMIN. FEES		C		N/A		-
			C				-
			C				-
	INVENTORY		C				+
	ADVERTISING		C				-
	C/S		C				+
			C				-
			C				-
			C				-
			C				-
			C				-
	SERVICE CONTRACT		C		N/A		-
	FLEET SALES		C				-
	NEW CAR SALES		C				-
	NEW LEASE		C				-
	USED CAR RETAIL		C				-
	USED CAR WHOLESALE		C				-
CUSTOMER NUMBER 30057							-
STATE SALES TAX					N/A		-
COUNTY SALES TAX					N/A		-
STADIUM SALES TAX					N/A		-
TITLE & REGISTRATION FEES					N/A		-
TOTAL CASH PRICE					36176.00		
FINANCING					N/A		
INSURANCE					N/A		
S E T T L E M E N T	DEPOSIT				N/A		+
	CASH ON DELIVERY				N/A		+
	REBATES				N/A		+
	USED CAR ALLOWANCE PAYMENTS				N/A N/A		
	MONTHS DOLLARS ● 36176.00 PER MONTH				36176.00		
TOTAL					36176.00		
LIEN PAY-OFF					N/A		-
FINANCE CONTRACT IN TRANSIT							+
TRADE-IN ADJUSTMENT							-
POLICY							+
DUE FROM FIN. INSTITUTION							+
INS. ACCOUNTS PAYABLE							-
NEW FIN. & INSURANCE INCOME							-
USED FIN. & INSURANCE INCOME							-
VALUE OF TRADE	STOCK NO.		I				+
			I				

2 of 3



Ewald Motors of Oconomowoc
36833 E. Wisconsin Ave.
Oconomowoc, WI 53066
Phone 262-567-3400 Fax 262-560-0619

Invoice No. **14749**

Invoice

Customer

Name CITY OF FORT ATKINSON
Address 101 N MAIN ST
City FORT ATKINSON State WI ZIP 53538
Phone _____

Date 6/28/2019
STK D19DF493
DEAL 14749
last 8 VIN KR740314

Qty	Description	Unit Price	TOTAL
1	HSV PLATE FEE & LIEN FEE NOT INCLUDED IN GRANT VIN# 2C4RDGBG1KR649054 CUST# 30057 PO# 2C4RDGBG7KR740314	\$154.50	\$154.50

Payment Details

- ☐ Cash
☒ Check
☐ Credit Card

Name _____
CC # _____
Expires _____

SubTotal	\$154.50
Documentation fee	\$0.00
Taxes State	\$0.00
County	\$0.00
TOTAL	\$154.50

Office Use Only

Thank you for your business!

Questions? Please contact Jen Gast at 1-262-569-4331

3 of 3



11-a

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: July 11, 2019

TO: City Council
FROM: Michelle Ebbert, City Clerk/Treasurer
SUBJECT: Special Event – MS Best Dam Bike Ride

Background:

The Special Event Guide and Application was assembled to assist with planning events in the City of Fort Atkinson. The application was created to allow appropriate contact information be obtained and forwarded to Departments. The planning guide is designed to assist members of the community in the planning, preparation and running of events and programs in Fort Atkinson.

Discussion:

Event: MS Best Dam Bike Ride – 2 Rivers Bicycle
Date: Sunday August 4, 2019
Location: 2 Rivers Bicycle and Merchant Ave Municipal Parking Lot
Contact Person: Deb Vomhof
Hours of Event: 8:00 am to 12:00 pm
Estimated Number of Attendees: 1,000 bike riders traveling through the City.

No streets are being requested to be closed.

Information of the event was routed to Departments on June 26th with the following comments:

Parks Department: Confirm removal of any barricades timely to not interrupt public parking on Monday. Restrooms can be placed against the Municipal Building. Trash receptacles available upon request.

Financial Analysis:

There is no financial impact to the City.

Staff Recommendation:

Approve the use of the municipal parking lot at N Water Street and Mechanic Street for the MS Best Dam Bike Ride on Sunday August 4, 2019.

*As of July 11th, MS had not yet produced the bike route. Staff will follow up and share the anticipated route via email to Council, for information.

1 of 3



CITY OF FORT ATKINSON

Special Event Application - *reserving use of parking lot*

Name of Business/Group Organizing Event:	<i>MS - Best Ham Bike Ride - 2 Rivers Bicycle</i>		
Contact Person for Event:	<i>Deb Vomhof - Events Coordinator for 2 Rivers</i>		
Phone Number:	<i>920-285-1473</i>	Email:	<i>vomhofdeb@gmail.com</i>
Is the Business/Group Organizing Event:	<input type="checkbox"/> For profit or <input checked="" type="checkbox"/> Non-Profit		
Special Event Details			
Event Name:	<i>MS - Best Ham Bike Ride</i>		
Event Date:	<i>Aug. 4, 2019</i>		
Event Location:	<i>East Parking lot along Mechanic Street,</i>		
Estimated Number of Attendees:	<i>1,000 riding thru</i>	Hours of Event:	<i>8am - 12pm</i>
Check all applicable boxes:			
<input type="checkbox"/> I am renting a City Park	Attach copy of paid park rental from Parks & Recreation (920) 563-7781.		
<input type="checkbox"/> I will be having music	Start and end time of music:		
<input type="checkbox"/> I will be closing a street(s)	Attach site diagram with details. Barricades can be provided by Public Works upon request (920) 563-7771.		
<input type="checkbox"/> I will be selling beer and/or wine*	Attach Temporary License and Bartender/Operator Applications. Contact City Clerk (920) 563-7760		
*Restroom Plan also required with sales of beer and/or wine. Refer to the Special Event Guide.			
<input checked="" type="checkbox"/> I will be erecting a tent, canopy or other temporary structure.			
<input checked="" type="checkbox"/> I will be utilizing a city parking lot.	<i>map attached.</i>		
By signing, I agree to the following statements:			
I understand I am responsible for a fire safety and medical plan. I understand it is my responsibility to read the Special Events Guide. I understand I may be required to provide Proof of Insurance. I am responsible to contact each Department to arrange for assistance. I understand I am responsible for timely clean up after the event.			
Responsible Party Signature:	<i>Deb Vomhof</i>		

Office Use Only

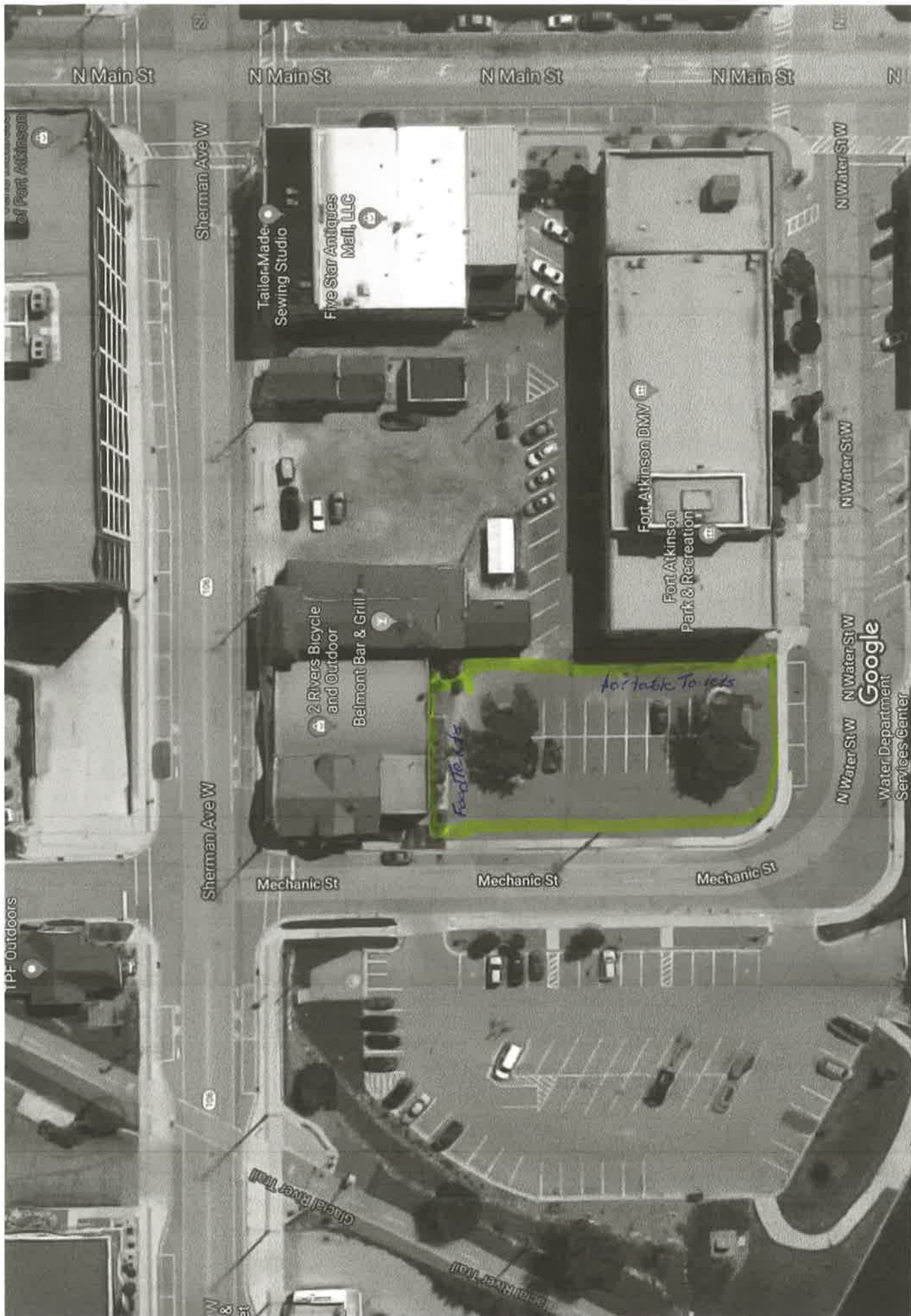
Date Submitted to Clerk: *6/20/19* Date Emailed to Departments: *6/26/19*

Department	Comments, Concerns, Action(s) to be taken
<input checked="" type="checkbox"/> Clerk/Treasurer	<i>no comments</i>
<input checked="" type="checkbox"/> EMS - Ryan Brothers Ambulance	<i>no comments provided</i>
<input checked="" type="checkbox"/> Engineer and Building Inspection	<i>no comments provided</i>
<input checked="" type="checkbox"/> Electrician	<i>no comments provided</i>
<input checked="" type="checkbox"/> Fire and Rescue Department	<i>no comments provided</i>
<input checked="" type="checkbox"/> Library and Museum	<i>no comments provided</i>
<input type="checkbox"/> Parks & Recreation	<i>barricades timely removed, restrooms against a wall, trash cans available</i>
<input checked="" type="checkbox"/> Police Department	<i>no comments provided</i>
<input checked="" type="checkbox"/> Public Works Department	<i>contact if barricades are needed</i>
<input checked="" type="checkbox"/> Wastewater and Water Utility	<i>no comments provided</i>

Date Reported to City Council (if necessary): *7-16-2019*

Comments, Contingencies, Findings:

* *route maps and permissions will be submitted by bike ride coordinators.*



Imagery ©2019 Google, Map data ©2019 Google 50 ft

Area requested to be used
as a rest area





11-b

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: July 12, 2019

TO: City Council
FROM: Michelle Ebbert City Clerk/Treasurer
SUBJECT: Granting Operator Licenses

Background:

The following are applicants for operator licenses. The applications have been reviewed and approved for accuracy by the Police Department. The following licenses are recommended for approval by the City Council.

Discussion:

REGULAR FOR THE TERM OF 2018-2020:

- | | | |
|----|-------------------|-----------------------|
| 1. | Cody J Becker | Casey's Store |
| 2. | Selena Sanchez | Stop-n-Go Madison Ave |
| 3. | Kyle R Stoflet | Fort 88 Smokehouse |
| 4. | Jeffrey M Wojczak | Walgreen's |

Financial Analysis:

None.

Staff Recommendation:

To recommend the approval of operator licenses for the above noted applicants upon completion of successful background checks.

1 of 1



11-C

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: July 15, 2019

TO: City Council
FROM: Michelle Ebbert, City Clerk/Treasurer
SUBJECT: Application for a Temporary Class B Retailer's License

Background:

Temporary Class "B" (picnic) beer and/or wine licenses may sell fermented malt beverages to consumers at a picnic or similar gathering of limited duration. Such license may be issued only to bona fide clubs, chambers of commerce, county or local fair associations, agricultural societies, churches, lodges, societies, veteran's organizations that have been in existence for at least six months.

There is no limit to the number of Temporary Class "B" beer licenses that may be issued to an eligible organization in a calendar year.

There is a limit of two Temporary "Class B" wine licenses that may be issued to an eligible organization in a 12-month period.

Eligible organizations may also hold up to two 'wine walk' licenses in a 12-month period.

Temporary license holders must have licensed operators (bartenders) and they must purchase their products from a Distributor/Wholesaler.

The application was completed and submitted timely by an organization as required by Department of Revenue form AT-315 and City of Fort Atkinson Code of Ordinance Section 6-61(b).

Organization: Bona Fide Club

Name: Easton's Cause

Street Location: Ralph Park (High/Hake/Jefferson/Ralph Streets)

Manager of affair: William Bayler

Premises: Ralph Park concessions, ball diamonds, bleachers, grass, parking lot

Name of Event: 9th Annual Easton's Cause Softball Tournament

Date of Event: July 20-21, 2019

Named Organization Applies for: Class "B" sale of fermented malt beverages

Financial Analysis:

The license fee is \$10.00. Publication is not required for these licenses.

Staff Recommendation:

I would recommend approval of the Temporary Class "B" Retailer's License to sell fermented malt beverage at the 9th Annual Easton's Cause Softball Tournament for an event scheduled for July 20-21, 2019 contingent upon having licensed operators and purchasing products from a beverage distributor.

1 of 2

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 7-15-19

☐ Town ☐ Village ☒ City of Fort Atkinson

County of Jefferson

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7-20-19 and ending 7-21-19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name Eastons Cause

(b) Address PO Box 164, Fort Atkinson, WI
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 2011

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President William Michael Bauer 3013 Pleasant Run Cottage Gae WI

Vice President Larky Bauer 88 + Burleigh Milwaukee

Secretary Lisa Day 209 N Green St Whitefish

Treasurer _____

(g) Name and address of manager or person in charge of affair: William Bauer

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Ralph Park - Fort Atkinson

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Eastons Cause

(b) Dates of event June 20-21 2019

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Eastons Cause
(Name of Organization)

Officer Lisa Day
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 7-15-19 8:12 AM

Date Reported to Council or Board 7-16-19

Date Granted by Council _____

License No. _____

2062



Information Only

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: July 9, 2019

TO: City Council
FROM: Andy Selle, City Engineer
SUBJECT: Extra-Territorial Surveys

At the December 18, 2018 City Council meeting, approval was given to the City Manager and City Engineer to approve Extra-Territorial Surveys that were within a 1.5 to 3 mile radius of the City limits and not require that they be presented to the Plan Commission for review.

It was indicated at that meeting that staff would give the Council periodic (quarterly) updates on those Surveys that were approved by them and not forwarded to the Plan Commission.

This memo is to let you know that staff did approve one extra-territorial Survey that was within the 1.5 to 3 mile radius of the City limits in the second quarter of 2019, and that Survey is attached for your information.

Thank you.

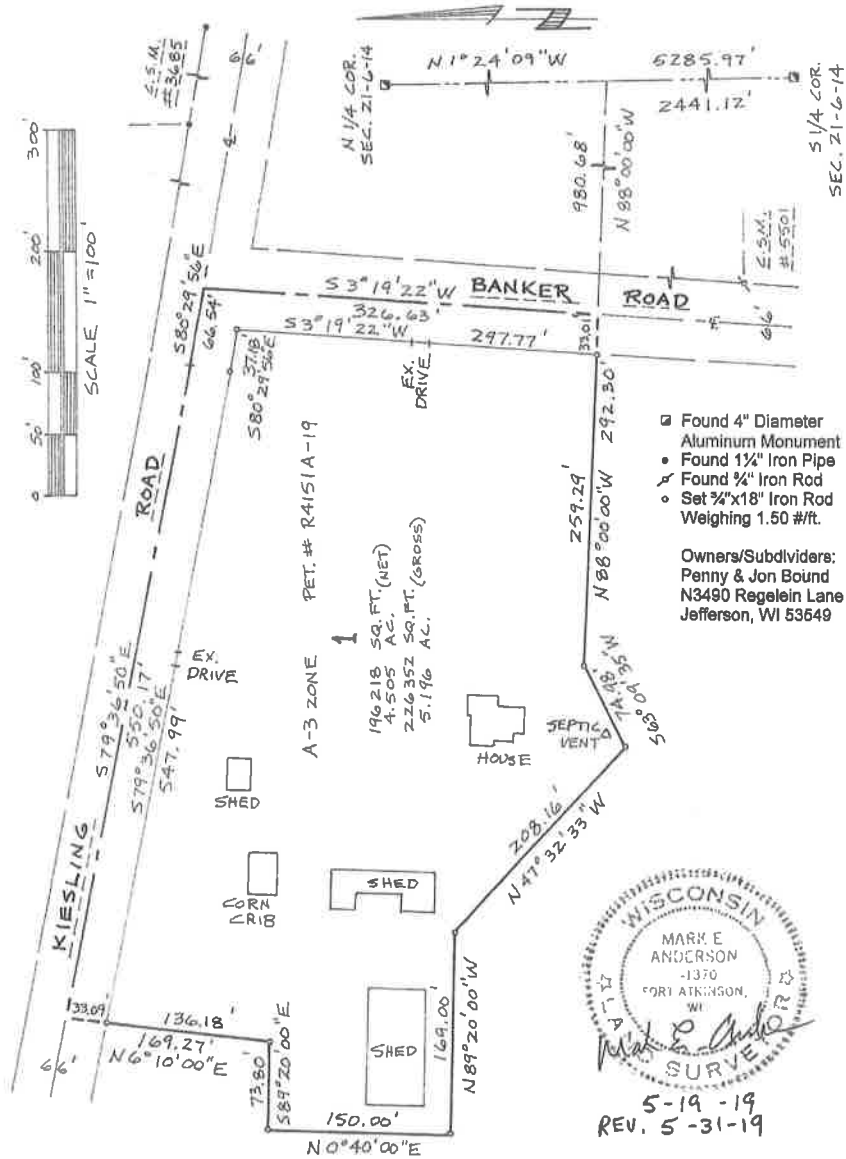
1 of 4

CERTIFIED SURVEY MAP

Part of the SE¼ and SW¼ of the NW¼ and NE¼ and NW¼ of the SW¼ of Section 21, T8N, R14E, Town of Jefferson, Jefferson County, WI

NOTES:

- Assumed North referenced to the N-S ¼ line of Section 21-6-14 bearing N1°24'09"W.
- This lot may be subject to any and all easements or agreements either recorded or unrecorded.



Sheet 1 of 2

JN 19-01

ANDERSON LAND SURVEYING LLC
 W6141 Star School Road, Fort Atkinson, WI 53538

Professional Land Surveyor
 Phone (920) 563-8162

2 of 4

CERTIFIED SURVEY MAP

Part of the SE¼ and SW¼ of the NW¼ and NE¼ and NW¼ of the SW¼ of Section 21, T6N,
R14E, Town of Jefferson, Jefferson County, WI

SURVEYOR'S CERTIFICATE

I, Mark E. Anderson, Professional Land Surveyor, hereby certify that in full compliance with Chapter 236.34, Wisconsin Statutes and the subdivision regulations of Jefferson County and by the direction of Jon Bound, owner, this land has been surveyed, divided and mapped under my responsible direction and supervision; that such survey correctly represents all exterior boundaries and the division of the land surveyed; and is a part of the SE¼ and SW¼ of the NW¼ and NE¼ and NW¼ of the SW¼ of Section 21, T6N, R14E, Town of Jefferson, Jefferson County, Wisconsin to-wit:

Commencing at the S ¼ corner of said Section 21; thence N1°24'09"W, along the N-S ¼ line of said Section 21, 2441.12 feet; thence N88°00'00"W, 980.68 feet to the centerline of Banker Road and the point of beginning; thence continue N88°00'00"W, 292.30 feet; thence S63°09'35"W, 74.98 feet; thence N47°32'33"W, 208.16 feet; thence N89°20'00"W, 169.00 feet; thence N0°40'00"E, 150.00 feet; thence S89°20'00"E, 73.80 feet; thence N6°10'00"E, 169.27 feet to the centerline of Kiesling Road; thence S79°36'50"E, along said centerline, 550.17 feet; thence S80°29'56"E, along said centerline, 66.54 feet said centerline of Banker Road; thence S3°19'22"W, along said centerline 326.63 feet to the point of beginning, containing 5.196 acres and subject to a road right of way across the northerly and easterly 33 feet.

Date 5-19-19
REV. 5-31-19


Mark E. Anderson
Professional Land Surveyor, S-1370



Approved by the City of Fort Atkinson.

Date 10-6-2019


Michelle A. Ebbert, City Clerk

Approved by the Planning and Zoning Committee of Jefferson County.

Date _____

Authorized Signature _____

Sheet 2 of 2

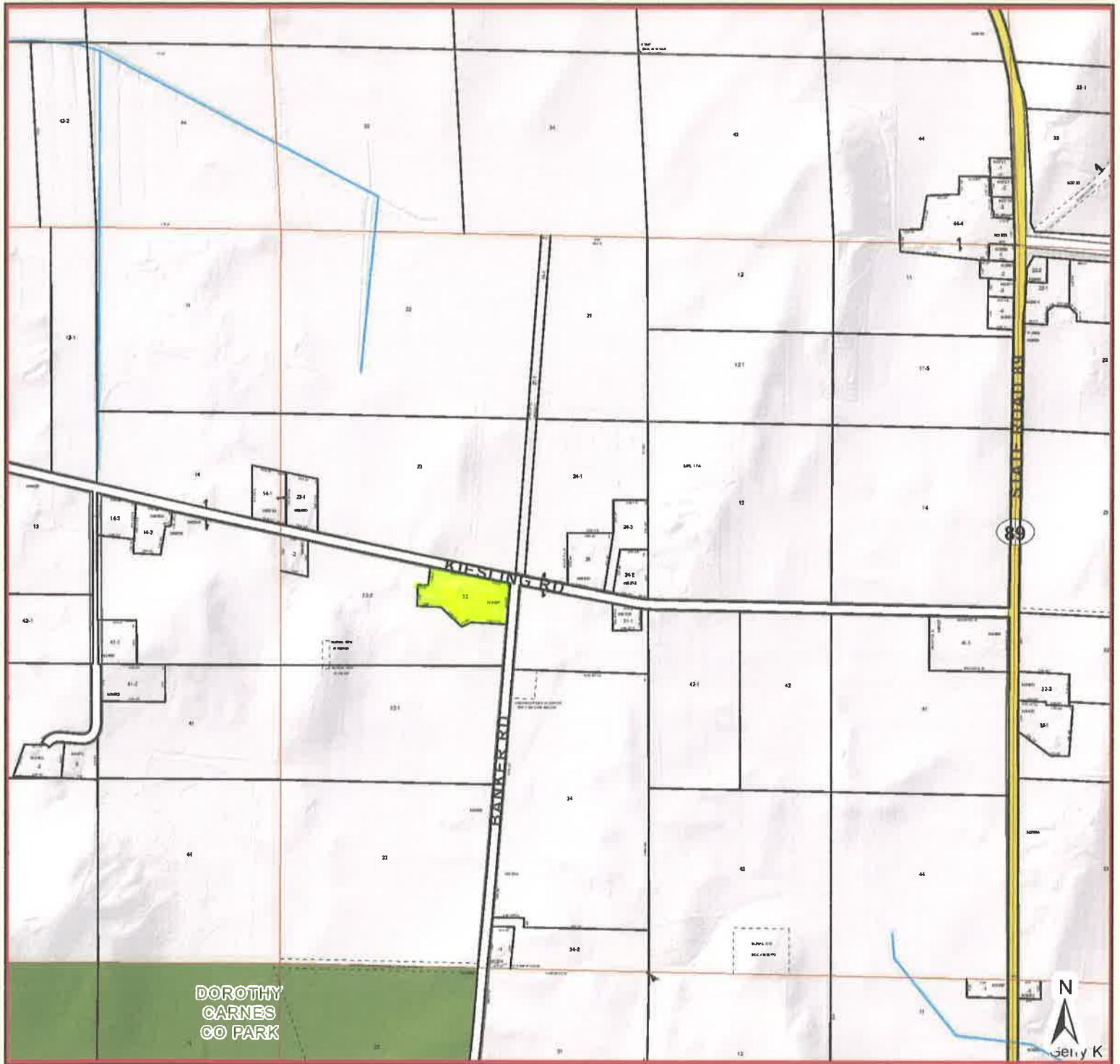
JN 19-01

ANDERSON LAND SURVEYING LLC
W 6141 Star School Road, Fort Atkinson, WI 53538

Professional Land Surveyor
Phone (920) 563-8162

3 of 4

Jefferson County Land Information



- | | | |
|-----------------------|--------------------|---------------------|
| Municipal Boundaries | Road Right of Ways | Streams and Ditches |
| Parcel Lines | Section Lines | |
| Property Boundary | Surface Water | |
| Old Lot/Meander Lines | Map Hooks | |
| Rail Right of Ways | Tax Parcels | |

4 of 4

1,000 500 0 1,000 Feet
1 inch = 1,000 feet